

## Section 2.02 Late Registration Fee

All applicants for renewal of registration who fail to register by the date required in any year shall not be eligible for registration until the applicant has complied with all other requirements for registration and has paid a late registration fee in amounts determined by the Board by resolution from time to time.

## Section 2.03 Summary Tables

### (a) Licensed Members

#### (i) Experienced Applicant

Membership Category	Written Examination	Education and Training Required for Admittance	Clinical Experience Required for Admittance	Post-Admittance Requirements
Experienced practitioner applicant  Applicant will be admitted into the College as a Licensed Counselling Therapist-Candidate)	No requirement unless deemed necessary by the Board	<p>A master's level counselling degree or an equivalent program approved by the Board required to qualify for registration as a licensed counselling therapist.</p> <p>A master's level counselling degree includes:</p> <p>30 credit hours of training and education central to the practice of counselling therapy.</p> <p>One course in each of the following areas: Counselling Theory, Counselling Practicum, Counselling Skills, and Ethics.</p> <p>Five courses identified from the following course list: Assessment, Career Development/Counselling, Group Counselling, Crisis Counselling, Family and Marriage Counselling, Culture and Diversity Considerations, Gender Issues, Intervention Strategies, Research and Evaluation, Human Development Across the Lifespan</p> <p>Counselling Practicum requirements:</p> <p>Involves professional development and supervised practice in a counselling context. Students are expected to achieve a minimum of 150 hours in direct work with clients (individual, family and/or group counselling) under the supervision of a qualified professional. At the discretion of the Board, applicants missing counselling</p>	<p>* 2000 hours of counselling work (min. of 800 direct individual, couple, family, or group counselling hours); hours must have been completed within the 5 years before submitting application.</p> <p>Applicants must have graduated from their counselling education program more than 3</p>	<p>Must complete 500 hours counselling work (min. of 200 hours of direct client hours) and 25 hours of supervision within 1-3 years of admittance into the College.</p>
				Titles

		<p>practicum hours upon application to CCTNB may make up these hours through clinical supervision. Applicants who obtained their counselling education program 10 or more years prior to their application are not needed to meet counselling practicum requirements.</p> <p>All sections of the admission application must be filled out completely and all requirements for admission must be met to the satisfaction of the Board.</p> <p>Other requirements:</p> <p>*Proof of liability insurance for 2 million dollars.</p> <p>*Listing of employment involving counselling work</p> <p>*Evidence of Good Standing-Legal and Professional Issues-Please see below</p> <p>*Criminal Record with Vulnerable Sector Check Screening (employed applicants)</p> <p>* Enhanced Police Information Check (unemployed applicants)</p> <p>*Two professional references who hold a Master's Degree or higher in Counselling, Psychology, Social Work, or a related field, and who can evaluate the applicant's counselling skills within the last five years, or acceptable alternatives when an applicant cannot provide two professional references through no fault of their own. One of the professional references should be the on-site practicum supervisor, if practical.</p>	years before submitting their application.	<p>* LCT-C</p> <p>* Licensed Counselling Therapist-Candidate</p> <p>*Will be permitted to use earned recognized specialty designations</p>
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*(ii) Regular Applicant*

Membership Category	Written Examination	Education and Training Required for Admittance	Clinical Experience Required for Admittance	Post-Admittance Requirements for LCT-C to become LCT
REGULAR APPLICANT  Applicant will be admitted to the College as a Licensed Counselling Therapist-Candidate.	No requirement unless deemed necessary by the Board	<p>A master's level counselling degree, or an equivalent program approved by the Board required to qualify for registration as a licensed counselling therapist.</p> <p>A master's level counselling degree includes:</p> <p>30 credit hours of training and education central to the practice of counselling therapy.</p> <p>One course in each of the following areas: Counselling Theory, Counselling Practicum, Counselling Skills, and Ethics.</p> <p>Five courses from the following course list: Assessment, Career Development/Counselling, Group Counselling, Crisis Counselling, Family and Marriage Counselling, Culture and Diversity Considerations, Gender Issues, Intervention Strategies, Research and Evaluation, Human Development Across the Lifespan</p>	None	<p>*2000 hours of counselling work (min. of 800 direct client contact hours);</p> <p>*50 hours of clinical supervision (individual, dyadic or group)-hours in excess may not be counted</p> <p>*Supervision must be</p>

		<p>Counselling Practicum requirements:</p> <p>Involves professional development and supervised practice in a counselling context. Students are expected to achieve a minimum of 150 hours in direct work with clients (individual, family and/or group counselling) under the supervision of a qualified professional. At the discretion of the Board, applicants missing counselling practicum hours upon application to CCTNB may make up these hours through clinical supervision. Applicants who obtained their counselling education program 10 or more years prior to their application are not needed to meet counselling practicum requirements.</p> <p>All sections of the admission application must be filled out completely and all requirements for admission must be met to the satisfaction of the Board.</p> <p>Other requirements:</p> <p>*Proof of liability insurance for 2 million dollars.</p> <p>*Listing of employment involving counselling work</p> <p>*Evidence of Good Standing-Legal and Professional Issues-Please see below</p> <p style="padding-left: 40px;">*Criminal Record with Vulnerable Sector Screening (employed applicants)</p> <p style="padding-left: 40px;">* Enhanced Police Information Check (unemployed applicants)</p> <p>*Two professional references who hold a Master's Degree or higher in Counselling, Psychology, Social Work, or a related field, and who can evaluate the applicant's counselling skills within the last five years, or acceptable alternatives when an applicant cannot supply two professional references through no fault of their own. One of the professional references should be the on-site practicum supervisor, if practical.</p>	<p>completed within 2-5 years of entry into College</p>
			Titles
			<p>*Licensed Counselling Therapist-Candidate</p> <p>*LCT-Candidate</p> <p>*LCT-C</p>

(b) Non-Licensed Members

Student	*Must have a letter from their university saying that they are enrolled in a counselling education program
Inactive	<p>*Inactive members are members who are not practicing during the inactive period for such reasons as parental leave, sick/disability leave, and educational leaves related to counselling, for a period of 6 months up to 1 year. Extension requests of inactive status will be examined on a case-by case basis.</p> <p>*May not engage in direct-client contact and may not supervise direct-client contact</p> <p>*May serve on Committees, but not the Board of Directors, Complaints or Discipline Committees</p>
Retired	* Former active LCTs who have retired from the profession and are no longer practicing counselling therapy

	*May use the title LCT (retired)
Associate	* Shall be those persons other than active, student, temporary, inactive, honorary, or retired members, who support the aims of the College and wish to take part in the promotion of the profession, whose application for Associate Membership has been approved by the Board and has paid all prescribed fees
Temporary	* out-of-province licensed counselling therapist on temporary assignment or graduates completing a supervised program for a maximum of 6 months
Honorary	* as appointed by the board of directors.

(c) Fee Structure – January 1, 2023

Membership Category	Annual Fee
Registered members	\$460.00
Inactive members	\$230.00
Retired members Student members	\$75.00
Temporary registered members	\$460.00 Pro-rated
Honorary members	No Fee
Associate members	\$150.00
Registration Application Fee	\$125.00
Inter-Provincial Transfer Fee	\$100.00
Professional Corporation Fee	\$460.00

Section 2.04 Other

- (i) Licensed members will have to take an Ethics course appointed by the College every 3 years. The College will make this course available to its members.
- (ii) **IMPORTANT:** All Experienced Practitioner and Regular applicants will spend a period of time as Candidates while completing supervision requirements.
- (iii) An LCT-Candidate may not begin their Candidacy or supervision hours until they have

*been approved as a member and their Supervisory Agreement is approved by the College.*

- (iv) Students: Individuals who are within 30 days of the completion of their education and training program can apply for membership as an LCT-C but will not be given final acceptance until they have officially graduated with their diploma.*
- (v) Interprovincial Transfers from other legislated provinces (Ontario, Quebec, and Nova Scotia) may transfer in as Licensed Counselling Therapists or Licensed Counselling Therapist-Candidates, providing they hold a comparable designation in their original legislated province and will be living and working in New Brunswick.*
- (vi) Dual Memberships: Applicants may keep their membership in other regulated provinces.*
- (vii) All applicants must provide Evidence of Good Standing and disclose any Legal and/or Professional Issues. That is, applicants must disclose any previous findings against themselves, or any current or pending proceedings against them that would call into question their suitability to practice the profession safely and professionally. The applicant must, both at the time of first application and throughout the registration process, immediately after the event, provide the College with details in writing relating to the following:*
  - a) Any finding of guilt for an offence that resulted in a fine of over \$1000 or any form of custodial sentence or any finding of guilt for a criminal offence,*
  - b) Any finding of professional misconduct, incompetency or incapacity, or any similar finding by any regulatory body or any professional association,*
  - c) Any current proceeding for professional misconduct, incompetency or incapacity, or any similar proceeding before any regulatory body or any professional association,*
  - d) Any finding of professional negligence or malpractice made against the applicant,*
  - e) Any refusal by any regulatory body or professional association to register or license the applicant,*

- f) Whether the applicant is and has been in good standing, fulfilling all requirements with any regulatory body or professional association with which he or she has been registered, at the time when the applicant ceased being registered with that regulatory body or professional association, and
- g) Any other event that would provide reasonable grounds for the belief that the applicant will not practice safely and profession.